



Ottawa County Family &  
Children First Council

# COUNCIL MINUTES

Ottawa County Family & Children First

1.8.2021 | 9:00-10:00 a.m. | Virtual via Zoom

## Attendance:

Member	Member Agency	Present	
		Yes	No
Adkins, Pat	Port Clinton City Schools, Superintendent*	X	
Bingham, Jerry	Ottawa County Health Department*	X	
Chasteen, Mandi	Parent Representative*		X
Cook, Staci	East Toledo Family Center – HMG Home Visiting*		X
Cornett, Connie	Ottawa County Family Advocacy Center*	X	
Cronin, Brenda	Mental Health & Recovery Board of Erie & Ottawa, Executive Director*		X
Douglas, Don	Ottawa County Commissioner*	X	
Gilchrist, Carolyne	Parent Representative*		X
Gray-Moore, Janet	Parent Representative*	X	
House, Ruthann	Great Lakes Community Action Partnership*	X	
Kowal, Stephanie	Ottawa County Department of Job & Family Services, Director*	X	
Levorchick, Steve	Ottawa County Sheriff's Office & Association of Police Chiefs*	X	
Matthews, Tami	Joyful Connections/ECCC Representative*	X	
Miller, Laura	Fireland's Counseling & Recovery*	X	
Parmigian, Guy	Benton Carroll Salem Schools, Superintendent*		X
Retig, Tim	Woodmore Schools*		X
Schalk, April	United Way in Ottawa County*	X	
Schlagheck, Katie	Ottawa County OSU Extension, Extension Educator*	X	
Slusser, Melinda	Ottawa County Board of Developmental Disabilities, Superintendent*		X
Smith, Andrea	North Point Educational Service Center, Assistant Superintendent		X
Strouse, Shanna	Ottawa County Probate Court	X	
Trachsel, Natalie	Ohio Department of Youth Services*	X	
Snider, Mike	City of Port Clinton, Mayor*	X	
Non-Voting	Representing	Present	
		YES	NO
Beck, Bobbi	Ottawa County Board of DD, Family Support Specialist	X	
Carles, Amy	Ohio's Consumer Counsel	X	
Mohler, Jenni	Parent Advocacy Connection	X	
Osborne, Margaret	Ottawa County FCFC Manager	X	
Rivera, Lonny	North Point Educational Service Center	X	

## 1. Call to Order & Consent Agenda A

Chair, Ms. Kowal, called the meeting to order.

Those in attendance introduced themselves.

- Review and approval of the agenda.
  - Review and approval of minutes of November 6, 2020 FCFC Meeting.
- Motion to approve by Sheriff Levorchick, second by Ms. Trachsel. Motion carried.

**2. Administrative Agent Report**

Commissioner Douglas updated the group on the state of the county.

**3. Initiative Updates**

Family Support Specialist: Ms. Beck reported that for months of November and December. Report is in your packets.

Early Intervention: Early Intervention is serving 39 families with an additional 1 family in the eligibility process. There were 2 referrals in November and 2 in December.

It was reported that the Performance Improvement plan which was implemented by Ohio Department of Developmental Disabilities, was due to a parent who reached out to them with concerns. The requirements were completed in September and we are waiting notification from DODD on the successful fulfillment of the plan.

The Division for Early Childhood and the Infant and Toddler Coordinators Association have issued a joint statement on the importance of service coordination for our birth to three families and the expertise and training most needed for EI service coordinators. Because of the complex nature of service coordination and the essential role of service coordinators in the Early Intervention process, service coordinators must have the knowledge, skills, administrative support, professional development, and resources they need to provide the highest quality services to children and families. The statement reflects that Service Coordination is an essential EI service, along with other educational and therapeutic services, and has an equal and impactful role in the experience of families. Service coordination is the only mandated EI service under Part C of the Individuals With Disabilities Education Improvement Act (2004) and the committees want Service Coordination to have equal importance and by doing so will build the knowledge, skills, and expertise needed to effectively assume the complex roles and responsibilities of EI service coordinators.

The Ohio Department of DD is required to submit an annual performance report to the US Department of Education's Office of Special Education Programs every February. This report includes federally mandated compliance and performance indicators. DODD issued the Federal Fiscal Year 19/State Fiscal Year 20 Annual Performance Report and Determination for the county which is based primarily on county compliance and performance data, timely correction of noncompliance, and other data through focused monitoring visits. Indicators for the 45 day timeline and notification to LEA for Ottawa County is met with 100% satisfaction. Performance indicators for the county were 100% of services took place in natural environments, parents knew their rights and parents communicate child needs. The county received a 91.67/100 in the area of Parents help their children develop and learn. Child count for the county in the birth to 1 year of age was 1.07% with the state target of 1.40% and child count birth to three 3.34% with the state target of 2.50%. With regard to performance indicators in child outcomes, Ottawa County met the state target in Social-emotional, substantially increased rate of growth, and Taking Action, Exited within age expectations. The areas of Social-emotional, exited within age expectations, knowledge and skills, substantially increased rate of growth and exited within age expectations, and Taking Action, substantially increase rate of growth the county did not meet the state target, however the overall of the report indicated the county met requirements, in that no follow-up enforcement activities are required.



Help Me Grow Home Visiting: A report of services for families is included in your packet. November & December counts were they served 12 families each.

Drug Free Collaborative: Ms. Osborne reported that the next collaborative meeting is January 20 from 9-10. An update was made to the Overdose Awareness Card and sent for printing. The Mental Health Board has graciously agreed to cover the cost of the printing. These cards are widely used all over the county by many, but mostly our Drug Abuse Response Team.

NWO Children's Trust Fund Prevention Council: Ms. Strouse reported that she and Ms. Osborne attended the most recent meeting via zoom. Workgroups were formed for Prevention (Ms. Osborne) and Needs Assessment (Ms. Strouse) and meetings will begin in February/March. The council will begin to discuss additional and continued funding opportunities and whether the council can utilize the funds within the time frame required.

#### **4. WrapAround & Strategic Planning Committee Meeting**

Ms. Kowal reported that the Commissioners approved the WrapAround & Director's positions and the budget for 2021. The interviews for the WrapAround position will be scheduled soon. Wraparound is currently being provided through a contract through Seneca County Family & Children First Council.

#### **5. Coordinator Report**

*MSY – the program has two components, the first which offers technical assistance to coordinate clinically appropriate services, supports and resources for youth and their families and the second piece which support children and youth who are at risk for custody relinquishment in need services and/or supports to transition to community and/or non-custody settings.*

*As of 12.29.2020:*

- 76 counties accessed this funding, with over 12 million dollars authorized and 389 youth funded. Medicaid has funded two youth from Ottawa, and so far has received \$159,922.00.*
- SFY21 has over 7 million allocated to the state for Multi-System Youth.*

*Ohio KAN – A flier was shared regarding on Ohio KAN, which serves any kinship and adoptive families residing in Ohio. Ohio KAN works with these families and provides personalized resource and referral plans. They have a database of custom tailored resources for use with families. Ohio FCFC has been told that an Ohio KAN regional liaisons will be connecting with county FCFC's across the state.*

#### *Communities of Support Grant*

*Ohio Department of Job & Family Services along with coordination from Ohio Department of Mental Health & Addiction Services and the Ohio Family & Children First Council continue to support existing and new local community planning and coordinated service delivery efforts. The Community of Support Grant is an opportunity to ensure necessary collaborative cross-system work can best meet the needs of children and families with Comprehensive Addiction and Recovery Act plans of safe care, qualified residential treatment program level of care assessments and community based after care planning for children discharged from residential treatment settings. The grant will allow us to assess our local needs for the priorities, establish best practices and prepare for any necessary budget considerations for implementation and/or sustainability. This is critical work that needs to happen at a county level which will help us plan and allow the state to determine next steps for policy and practice. FCFC will work with Ottawa County Job & Family Services on the application and determine which prongs our county will apply for.*



### *Handle With Care*

*The next piece of our Handle With Care initiative is to train school staff. Ms. Osborne will be working with our school districts to facilitate the training. She will also be working with our first responders once the application platform which allows them to notify schools is available to our county. At our November meeting Ms. Osborne reported she submitted a grant application through Portage Resale Center for HWC facilitation and the application was approved for \$3000. A training focusing on Trauma Informed Approaches - Creating Environments of Resiliency & Hope will be held on January 29 from 9-10:30 and 1-2:30. This training will provide participants with a common foundational understanding of trauma and its effects on service recipients and providers and core elements of trauma-competent care and provider self-care. Please see Ms. Osborne if you need more information.*

### *Groundwork Ohio Early Leadership Childhood Fellowship*

*Last fall applications for the 2021 Groundwork Ohio Early Leadership Childhood Fellowship opened. This is designed for emerging leaders to enhance their capacity to influence healthy development and early learning policies that will lead to increase positive outcomes for Ohio's youngest learners and their families. 33 applicants are selected and meet virtually to engage in a hybrid curriculum designed to build leadership skills, knowledge and the professional landscape of early childhood professionals. The project includes individual and group assignments to drive change in communities through amplifying their voices. There are required sessions, check-ins, and a development of a group capstone and virtual meeting with district legislators. Ms. Osborne was selected for the fellowship and received a full scholarship through Groundwork Ohio. This opportunity will assist in our continued commitment to children and families.*

### *WrapAround*

*As you know, we entered into a short-term contract with Seneca County FCFC to provide wraparound. The contract end date is January 16 and I am requesting council approve a contract extension through February 26, which will allow us time to transition the families back to our county program. Currently we are serving 10 youth, with 2 youth currently in residential care at Mohican Young Star Academy.*

## **6. Family & Community Partnership Liaison**

Lonny Rivera, North Point Educational Service Center explained his position as the Family & Community Partnership Liaison. He will work with local school district personnel and local community agencies in the ESC region to build networks of streamlined resources, partners and support services for vulnerable youth and families. The liaison may work with local school districts to develop processes to assist in the identification, enrollment, transfer of student records and delivery of additional services and supports for vulnerable youth. Last, the Family & Community Partnership Liaison provides professional development to enhance the capacity of local school districts to deliver effective family engagement. Lonny can be reached at [lriviera@npesc.org](mailto:lriviera@npesc.org).

## **7. Consent Agenda B recommends the council to approve Financial Reports, Current Invoices and recommendations –**

1. November 2020 Financial Report.
2. October 2020 Financial Report.
3. JKA Farms October 2020 Wrap Around Services Invoice \$3243.75.
4. Seneca County FCFC November Wrap Around Services Invoice \$1168.75.
5. Seneca County FCFC December Wrap Around Services Invoice \$1933.75.
6. Staples Invoice for office supplies \$49.99.
7. Mohican Young Star Academy Invoices: November \$8190.00, \$8280.00 & December \$8556.00, \$8463.00.

8. Reimburse Parent Representative, Mandi Chasteen for attending November board meeting, \$30.00.
9. Reimburse Parent Representative, Carolyn Gilchrist for attending November board meeting, \$30.00
10. Reimburse Ms. Osborne for purchase of computer monitor (Portage Resale Grant) \$ 128.39.
11. OCBDD – Part C Service Coordination second quarter \$19625.01.
12. WrapAround Contract Extension with Seneca County FCFC through February 26, 2021.

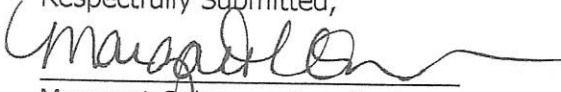
Motion to approve by Mr. Adkins, second by Sheriff Levorchick. Motion carried unanimously.

**13. Member announcements** – member organizations shared announcements.

**14. Adjournment** – Motion to adjourn.

**Next meeting scheduled for March 5, 2021, at 9:00 a.m.**

Respectfully Submitted,

  
Margaret Osborne, Coordinator

Approved,

  
Stephanie Kowal, Chair